



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

31 October 2025

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 6th November 2025 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the day before the meeting.**

Yours sincerely,

S Burrows
Town Clerk / RFO

To:

Essa	Tamar	Trematon
A Ashburn R Bickford J Brady R Bullock (Chairman) L Mortimore P Samuels	S Gillies M Johns S Martin P Nowlan J Peggs J Suter	G McCaw S Miller B Samuels B Stoyel (Vice-Chairman)

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 2 October 2025 as a true and correct record. (Pages 5 - 14)
6. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Services held on 9 October 2025; (Pages 15 - 21)
 - b. Burial Authority held on 14 October 2025; (Pages 22 - 28)
 - c. Planning and Licensing held on 21 October 2025; (Pages 29 - 33)
 - d. Extraordinary Services held on 23 October 2025; (Pages 34 - 52)
 - e. Personnel held on 30 October 2025.
7. To receive and note the minutes of the following Sub Committees and consider any recommendations:
 - a. Library held on 16 October 2025; (Pages 53 - 56)

- b. Town Vision held on 28 October 2025. (Pages 57 - 59)
- 8. To receive the Chairman's report and consider any actions and associated expenditure. (Page 60)
- 9. To receive the Monthly Crime Figures and consider any actions. (Pages 61 - 62)
- 10. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Page 63)
- 11. To receive a report from Community Area Partnerships and consider any actions and associated expenditure. (Pages 64 - 91)
- 12. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
- 13. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Pages 92 - 93)
- 14. To receive a report from Cornwall Councillors and consider any actions and associated expenditure.
- 15. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure. (Page 94)
- 16. To consider Risk Management reports as may be received.
- 17. Finance:
 - a. To advise the receipts for September 2025 (Page 95)
 - b. To advise the payments for September 2025 (Pages 96 - 97)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 30 September 2025 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial

Regulations. It was noted that there are no discrepancies to report.

18. To receive and approve an amendment to the Schedule of Meetings 2025-26 and consider any actions. (Pages 98 - 99)
19. To receive a property asset notification from Cornwall Council and consider any actions and associated expenditure. (Pages 100 - 110)
20. To receive the notes from Saltash Town Team held on 13 October 2025 and consider any actions and associated expenditure. (Pages 111 - 116)
21. To receive a report from Saltash Together and consider any actions and associated expenditure. (Page 117)
22. To receive a report from Friends of Churchtown and consider any actions and associated expenditure. (Page 118)
23. To receive a report on project Ann Glanville and consider any actions and associated expenditure. (Pages 119 - 124)
24. Meet your Councillors: The next scheduled meeting date Saturday 15 November 2025 in conjunction with Saltash Market Day.
25. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
26. To consider any items referred from the main part of the agenda.
27. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
28. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
29. Date of next meeting: Thursday 4 December 2025 at 7:00 p.m.
30. Common Seal:
I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.

